



DON BOSCO COLLEGE, KOTTIYAM

(Affiliated to the University of Kerala)

DEPARTMENT OF MANAGEMENT STUDIES

INTERNSHIP LOGBOOK

STUDENT & INTERNSHIP DETAILS



Student Name : **Programme:**

APAAR ID :

Organisation (IPO) :

Research Area/Project Title:

IPO Mentor/Supervisor :

Duration :

Mode : On Site Hybrid ... Remote.....

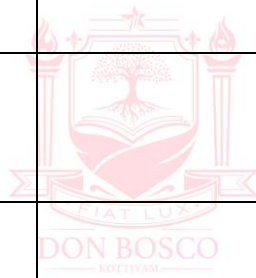
Faculty Supervisor (College):

Date of Joining :



PART I: DAILY WORK LOG

Date	Time In	Time Out	Hrs	Tasks Performed	Signature of IPO mentor





FINAL INTERNSHIP SUMMARY

Week	Dates	No. of Days Present	Hours Completed	Supervisor Initial
1				
2				
3				
4				
Total				

1. Brief Description of Organisation:

2. Summary of Work Completed:

3. Major Skills Gained:

4. Research/Innovation Exposure (if any):

5. Contribution Made to Organisation:

6. Career Insights Gained:

Student Signature: _____

Date: _____



Certificate
(To be filled by the IPO Mentor)

This is to certify that Mr./Ms. _____ has successfully completed internship at _____ from _____ to _____ and has completed _____ hours.

General Conduct:

- ☐ Excellent
- ☐ Very Good
- ☐ Good
- ☐ Satisfactory

Mentor's Signature: _____

Official Seal: _____

Date: _____

